

# **Site Controller Needed** **at Boyne Hill Infant & Nursery School**

**We are looking for a friendly, reliable and trustworthy individual to take over from our retiring Site Controller and join our very hardworking team.**

**Full-time, 37 hours per week**

**Core working hours: 7.30am to 12noon (22.5hrs Monday to Friday) and remaining 14.5hrs flexible.**

**Scale 3, Points 5-6, £21,124 - £21,546 pa, depending on skills and experience**

In this important role, you will be responsible for the overall security of the school and ensuring that health and safety issues are adhered to. You should have good DIY skills in basic plumbing, decorating and carpentry. You should be able to prioritise workloads, use initiative and be able to manage a small cleaning team. You should also be computer literate. The role will include some out of hours working for lettings, meetings and emergency call-outs when required. For this reason, a full driving licence is desirable.

For further details or to apply, please contact Marianna James by email to ***office@boynehillschool.org*** or call ***01628 622708***.

**Closing date for applications: Wednesday 2nd November**  
**Interviews: Monday 7th and Tuesday 8th November**

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All appointments will be subject to satisfactory references, medical and Disclosure Barring Service clearance.